

# College Council Minutes

Date: 11.18.16 | Begin: 12:00pm End: 1:30pm | Location: CC127

Topic/Item	Presenter	Minutes
<b>Minutes (11/4/16)</b>	Sue Goff	Minutes from the meeting held on 11/4/16 were previously sent out for review. Any comments and/or corrections, please contact Beth.
<b>College Council Update</b>	Sue Goff	<p>Previously, Sue asked for feedback and ideas to improve how we run College Council. One suggestion was to include a convenient agenda packet with all meeting materials in one document which was successfully completed. Other suggestions focused on our current meeting room and its limitations. We will continue to discuss different configurations, the possibility of streaming this meeting to both the Willsonville and Harmony campuses, inquire about the possibility of additional monitors, as well as question if this is the best location for this meeting.</p> <p>We did have a short meeting with the various committee chairs to review the findings from the College Council Recharge. We discussed the recommendations such as committee chair duties, posting minutes and agendas, and reporting annually to College Council. Starting in February, each committee has scheduled to present their annual report. At the end of the year, we will evaluate if reporting annually is adequate or needs to be more frequent.</p>
<b>Assessment and Related Instruction Outcomes</b>	Cynthia Risan & Bill Waters	<p>Provided an overview of accreditation tasks along with due dates that the college will meet. Cynthia and Bill joined us today to present Related Instruction: Recommendation Two. The college was tasked to develop identifiable and assessable learning outcomes for the general education/related instruction components of applied degree and certificate programs. We pulled out all of the general education outcomes and put them in a survey out to the CTE faculty. The related instruction outcomes that faculty recommended were taken to the Curriculum Committee and approved. These are the outcomes that we will have for every CTE certificate and degree. Related Instruction: The PLOs Computation: Use appropriate mathematics to solve problems; Communication: Read actively, think critically, and write purposefully and capably for professional audiences; Human Relations: Engage in ethical human interactions that accomplish goals; Physical education: Use effective life skills to improve and maintain mental and physical wellbeing. These will be listed in the 2017-18 catalog in each of the program areas in addition to the existing content related outcomes. Program teams will now need to plan for assessment of one of the related instruction during the next cycle.</p>

<p><b>Diversity Committee Charter</b></p>	<p>Christina Bruck &amp; Stephanie Schaefer</p>	<p>Both Christina and Stephanie were members of the Diversity Task Force that convened last year to figure out where to go with college diversity issues. One of the results of the committee was to revive the old Diversity Committee which hadn't met for some time. They presented the charter today and included the top three goals that came out from the survey last year. Both definition and scope were left unanswered at this time. Once the committee meets they will continue to finalize and schedule to return back to College Council to share the final updated version. The idea of creating a Diversity Committee was supported and good discussion and ideas were shared. One comment came forward stating that the purpose of the committee isn't to start a committee or to develop a strategic plan. It's created to continually provide feedback about the plan, the lack of a plan, or any diversity-related plan. The committee informs and watches over the plan, provides feedback, creates plans when necessary, and/or monitors plans and makes recommendations. It is that kind of work on an ongoing basis. Stephanie and Christina want people to nominate themselves or be nominated, because they want people who are interested, passionate, and want to be involved with this committee. They hope to have the first meeting in winter term. The next step after bringing this topic to College Council is to go to President's Council.</p>
<p><b>Website Redesign Progress Check</b></p>	<p>Jack Hardy, Jessie Kirk &amp; Kirk Fryrear</p>	<p>Team members from the College Relations and Marketing joined us to share information about the website redesign project. The goal is to create a well-designed, easy-to-use website with simple navigation and that helps prospective students quickly find the information they need to apply and enroll at CCC on any type of device. The website needs to be consistent with new branding and easy to maintain by using a modern content management system. The team has organized many feedback forums, met with college staff and faculty, and are working to identify liaisons who can help gather content to move forward to the new site. The timeline moves fast with the goal to launch the website by June 30. Please forward feedback, questions, and comments to Jessie Kirk.</p>
<p><b>Committee Reports</b> <b>1. Presidents' Council</b></p>	<p>Sue Goff</p>	<p>The recent feedback and suggestions that were shared at College Council were reviewed. There was a robust conversation about the topic of safety and civility on campus. The various efforts and recent communications from Joanne, with the students, our associations, in regard to post-election concerns, were discussed. The college wants to ensure that we address this is a safe and welcoming place for our students. Melissa Mahar shared some of the safety issues that she is currently addressing.</p>
<p><b>Association Reports</b> <b>1. ASG</b> <b>2. Classified</b> <b>3. Part-time Faculty</b> <b>4. Full-time Faculty</b> <b>5. Administrative Confidential</b></p>		<p>1. ASG – Megan Baumhardt: Events: Election Night Party was a success with approximately 60 people in attendance. Cereal Day at the Harmony Campus is scheduled on November 28. The Giving Tree is now up and soon will have tags that list the gifts needs for our students. Drop off gifts to the Student Government office. The Craft Sale &amp; Gingerbread Contest is scheduled on November 29-30. ASG in collaboration with the Multi-Cultural Center will be working on distributing holiday giving baskets at the Holiday Party where we will be celebrating many ethnic and religious celebrations. Winter grants are still open for students until November 25. Next term our Lending Library and Book Exchange will be available to students. During Welcome Week next term, we will sell soup to raise funds to</p>

		<p>purchase can openers. This effort will help meet the needs of our student population that don't have a way to open the canned food that is available to them at the Cougar Cave.</p> <ol style="list-style-type: none"> <li>2. Classified – Enrique Farrera: Our contract ratified and the board approved.</li> <li>3. Part-time Faculty – Leslie Ormandy: Part-time faculty are continuing to bargain. The next open session is on November 30 from 6-8 p.m.</li> <li>4. Full-Time Faculty – Nora Brodnicki: The Cougar Cave is low on personal items such as toothbrushes and shampoo. Please drop off items to ASG. All staff can participate in the Holiday Giving Basket program. You can help by bringing cash, checks, purchase requested items, as well as donate your time to organize the baskets. The All Staff Recognition is scheduled for December 8. The SuccessMaker and Team Awards will be given out at this event. Last week's <i>Clackamas Print</i> was very difficult for some people. It was suggested if issues come up to write a letter to the editor or talk to someone from the <i>Print</i>.</li> <li>5. Administrative Confidential – Sue Goff: The group will be participating in the Holiday Giving Basket program.</li> </ol>
<b>Announcements</b>	All	<p><b>John Ginsburg</b> - We are planning the first annual Martin Luther King, Jr (MLK) Week of Service event starting on Friday, January 13. We are targeting students to participate, but also welcome the staff and faculty. Ideas include three projects – both off and on campus – one education based and another environmentally concerned. Individuals can sign up for the events that work for their schedule.</p> <p><b>Jenelle Vader</b> – The Winter Retiree Reception takes place on December 1 from 2-2:30 p.m. in the Gregory Forum. The All Staff Recognition is scheduled on December 8 at two different times: daytime staff from 12-1:30 p.m. in the Niemeryer – Osterman Theatre and evening staff from 8-9:30 p.m. in the Community Center – Cougar Café.</p> <p><b>Sue Goff</b> – This is the last weekend for the theatre production of <i>The Glass Menagerie</i>.</p>
<b>Present</b>		<p>Sue Goff (Chair), Robert Keeler, Bill Waters, Cynthia Risan, Nora Brodnicki, Christina Bruck, Laura Lundborg, Lizz Norrande, Ida Flippo, Stephanie Schaefer, Leslie Ormandy, Lori Hall, Denice Bailey, Justin Montgomery, David Plotkin, Christine Tappe, Donna Larson, Camilo Sanchez, Alissa Mahar, John Ginsburg, Megan Baumhardt, Patricia A. Wieck, Mark Devendorf, Dave Gates, Ryan Davis, Jack Hardy, Jessie Kirk, Kelila Henkin, Kirk Fryrear, Matthew Altman, Jenelle Vader, Beth Hodgkinson (recorder)</p>